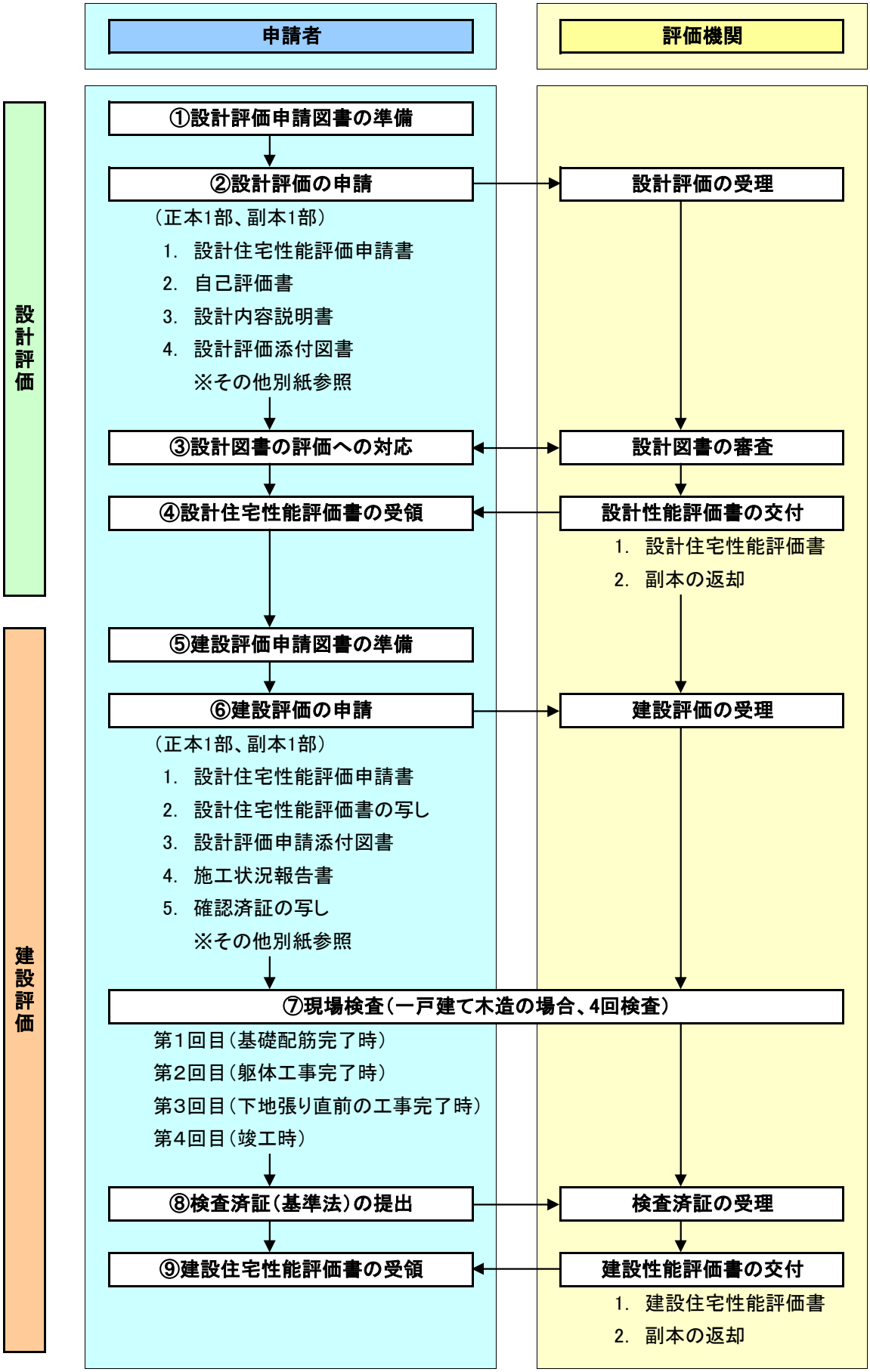性能評価業務の流れについて